



To: Councillor Young, Convener; Councillor Forsyth, Vice-Convener; and Councillors Allan, Cameron, Crockett, Dickson, Donnelly, Jackie Dunbar, Grant, Laing, McCaig, Milne, Noble, Reynolds and Yuill.

Town House,
ABERDEEN 18 September 2013

FINANCE, POLICY AND RESOURCES COMMITTEE

The Members of the **FINANCE, POLICY AND RESOURCES COMMITTEE** are requested to meet in Committee Room 2 - Town House on **THURSDAY, 26 SEPTEMBER 2013 at 2.00 pm.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

B U S I N E S S

DETERMINATION OF EXEMPT BUSINESS

- 1.1 Members are requested to determine that any exempt business be considered with the press and public excluded

REQUESTS FOR DEPUTATIONS

- 2.1 None received at this stage

MINUTE, COMMITTEE BUSINESS STATEMENT AND MOTIONS LIST

- 3.1 Minute of Meeting of Finance and Resources Committee of 13 June 2013 (Pages 1 - 16)
- 3.2 Minute of the Additional Meeting of Finance and Resources Committee of 25 July 2013 (Pages 17 - 22)
- 3.3 Minute of Meeting of the Local Government Employees Joint Consultative Committee of 22 May 2013 - for information (Pages 23 - 26)

- 3.4 Committee Business Statement (Pages 27 - 40)
- 3.5 Motions List (Pages 41 - 44)
- 3.6 Property Sub Committee Orders of Reference (Pages 45 - 46)

MOTIONS

- 4.1 Motion by Councillor Greig - Policing Museum (Pages 47 - 58)

CORPORATE GOVERNANCE SERVICE ISSUES

- 5.1 Statutory Performance Indicators 2012/13 (Pages 59 - 102)
- 5.2 Corporate Governance Service - Performance Reporting (Pages 103 - 134)

FINANCE

- 6.1 2013-14 Financial Monitoring - Corporate Governance (Pages 135 - 140)
- 6.2 Council Budget 2013/14 - Monitoring (Pages 141 - 150)
- 6.3 2013-14 Common Good Budget - Monitoring Report Update (Pages 151 - 154)
- 6.4 Treasury Management - Mid Year Review (Pages 155 - 158)
- 6.5 Capital Programme Management - Proposed Changes (Pages 159 - 162)
- 6.6 Unrecoverable Debt (Pages 163 - 170)

HUMAN RESOURCES

- 7.1 Attendance at Society of Personnel Development Scotland Annual Conference (Pages 171 - 174)
- 7.2 Auto-enrolment - Update Following Implementation (Pages 175 - 178)
- 7.3 Failure to Attend Work due to Bad Weather (Pages 179 - 188)

- 7.4 Smarter Working Frameworks (Pages 189 - 248)
- 7.5 Telephone Usage for Private Calls (Pages 249 - 256)
- 7.6 Data Validation - Outcome of 2012/2013 Exercise (Pages 257 - 262)
- 7.7 Head of Infrastructure and Assets (Pages 263 - 270)

PROCUREMENT

- 8.1 Approval for Expenditure for Provision of Lifeguards in Swimming Pools Attached to Schools Tender (Pages 271 - 272)
- 8.2 Request for Approval of Expenditure for the Provision of Workplace Water Tender (Pages 273 - 274)
- 8.3 Procurement of Fuel Oil (Kerosene) (Pages 275 - 276)

GENERAL BUSINESS

- 9.1 Community Council Protocol (Pages 277 - 300)
- 9.2 Volunteering Policy (Pages 301 - 328)

ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE

REFERRALS

- 10.1 Common Good Property Repairs - to be referred from the Property Sub Committee of 24 September 2013 (Pages 329 - 336)

HUMAN RESOURCES

- 11.1 2013-14 Pay Award - Amendment to Grade Structure (Pages 337 - 348)

FINANCE

- 12.1 Unrecoverable Debt - Exempt Appendix (Pages 349 - 350)
- 12.2 Acquisition of Property for 3rd Don Crossing (Pages 351 - 356)

PROCUREMENT

- 13.1 Extension of Council Insurances (Pages 357 - 360)
- 13.2 Lagan Customer Relationship Management (CRM) System Contract Renewal (Pages 361 - 364)

Please note that reports marked with an * have implications for agreed Priority Based Budget (PBB) options.

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Should you require any further information about this agenda, please contact Allison Swanson, tel. (52)2822 or email aswanson@aberdeencity.gov.uk